

LIVE OAK PRESERVE ASSOCIATION, INC.
BOARD OF DIRECTORS
December 21, 2011
6:30 P.M.
On-site Clubhouse
9401 Oak Preserve Blvd., Tampa, FL 33647
MINUTES

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALL TO ORDER

Frank Micallef, President of the Live Oak Preserve Association, Inc., called the Board of Directors Meeting to order at 6:31 p.m. on December 21, 2011, at the onsite Clubhouse, 9401 Oak Preserve Boulevard, Tampa, Florida, 33647.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Frank Micallef, President
Anthony Leone
Sheldon Cohen
Mike Ceparano

Directors Absent:

John Martel

Staff Present:

Janet MacNealy, CAM

Guests Present:

Dick Thatcher, Tom Rippert, Earl Myers, Elizabeth Hubbard, Tavia Leonard, Rick Solano, and Deb & Sam Natale

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

III. MINUTES

Frank Micallef made a motion to approve the October 19, 2011, Board of Directors meeting minutes, and the November 3, 2012 Board of Directors meeting minutes. The motion was seconded by Anthony Leone. All in favor, the motion passed.

IV. BUSINESS

A. Entrance Monuments on Bruce B Downs/Tower (update)

Frank Micallef will email color choice to Janet and DRC for review of color choices. Janet MacNealy will obtain proposals to paint tower.

B. Gates

Ratify decision made by the Board on November 28, 2011, to approve proposal from Action Security to replace two existing gate operators for the exit side of the main gate for \$6000. Frank Micallef made a motion, seconded by Mike Ceparano to approve. All in favor.

C. Road / Signs DOT Review

Upon discussion, the Board placed this matter on hold. Janet will obtain additional proposals to review the signage. Janet will contact the Sheriff's Department again to inquire about off duty sheriff patrols.

D. Village President Update

Dick Thatcher reported on the December 19th president's meeting:

- Village Entrance Landscaping – Village Presidents requested the approved \$15,000 be increased to the \$33,000 previously submitted in a proposal by Big Yellow. Frank Micallef made a motion, seconded by Sheldon Cohen to approve the original proposal from Big Yellow for \$33,000 to refurbish the village entrance landscaping. Discussion. All in favor.
- Janet will contact the HOA attorney to determine if it is possible to expand the board from 5 to 7 and what the process would be.
- A request was made by the village presidents to determine the cost to add tiles to existing village entrance signs. Janet will work on getting a bid; however, individual villages would make the decision and pay the cost.

E. Guard Shack Lighting Repair

The Board reviewed proposal from A&H Electric for \$756. Janet will obtain a proposal from Corporate Solutions. Frank Micallef made a motion, seconded by Mike Ceparano to approve up to \$756 to repair the landscape lighting at the gate house with contractor decision made after receiving proposal from Corporate Solutions.

F. Tennis Courts/Benches & Canopies

Anthony Leone made a motion, seconded by Frank Micallef to approve the purchase of two benches at \$225 each anchored to the tennis court and Janet will check with Welch Tennis to see if refurbished benches can be installed for less cost. All in favor.

G. Live Oak Preserve Entrance Signs / Add “Deed Restricted Community”

The Board reviewed a proposal from Cornerstone Signs for over \$7,000. The Board took no further action at this time.

H. Envera

Frank Micallef to discuss the following with Envera: data base clean-up; additional cameras to hit trouble spots, and the installation of a monitor in the pool monitor’s office.

V. MANAGEMENT REPORT

The management report was provided to the Board prior to the meeting. Janet will email the 2010 reserve study to the Board for review.

VI. NEXT MEETING

The next meeting of the Board of Directors is scheduled for January 18, 2012 at 6:30 p.m. at the Grand Oak Clubhouse. Annual meeting is scheduled for March 21, 2012 at the clubhouse at 6:30 p.m. Janet will put a flyer on website announcing date, time, and location of annual meeting with a request for anyone interested in the running for the board to submit a letter of intent.

VII. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, a motion was made and seconded to adjourn the meeting at 7:23 p.m. All in favor, the motion passed.

Respectfully submitted,
Ellen Morgado, For the Secretary

These minutes were approved on _____.

Signed

Printed Name