

# LIVE OAK PRESERVE ASSOCIATION, INC.

## BOARD OF DIRECTORS MEETING

July 15, 2009, 6PM

### MINUTES

**Transcriptionist Note:** Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record. Florida Statutes 720.

#### **CALL TO ORDER AND QUORUM CALL**

The Meeting was called to order by President Frank Micallef at 6PM and announced that the Notice of the Meeting was posted pursuant to statutory requirements and that a quorum was present.

#### Directors Present:

Frank Micallef, President  
Amy Warenyk, Secretary-Treasurer  
Greg Brooks, Director  
Heath Denoncourt, Director  
Anthony Leone, Director

#### Directors Absent:

None

#### Staff Present:

Lloyd Rials, Community Association Manager

#### Guests Present:

Sgt. Jim Bradford, Hillsborough County Sheriff's Department  
Deputy Chris DePaulus, Hillsborough County Sheriff's Department  
Deputy Chris Brown, Hillsborough County Sheriff's Department

#### **PRESENTATION/S:**

- Representatives of the Hillsborough County Sheriff's Department gave an explanation of the Neighborhood Watch Program and engaged in a Q&A Session regarding crime prevention, response time and jurisdiction.

#### **ADOPTION OF PREVIOUS MINUTES**

- Upon motion by Mr. Micallef and 2<sup>nd</sup> by Ms. Warenyk the Minutes of the June 17, 2009, July 2, 2009 and July 10, 2009 Board of Directors Meeting were adopted unanimously without change.

#### **MOTIONS**

- Motion by Ms. Warenyk, 2<sup>nd</sup> by Mr. Micallef to approve reimbursement of Roger Huffman in the amount of \$20.00 without receipt, the receipt having been lost, adopted unanimously.
- Motion by Ms. Warenyk, 2<sup>nd</sup> by Mr. Micallef to request that Association Counsel pursue the procedure of adding two additional Directors to the Board of Directors

- to bring the total numbers of Directors to seven (7) and to institute staggered terms for members of the Board of Directors consisting of three classes and three year terms, adopted unanimously.
- Motion by Ms. Warenyk, 2<sup>nd</sup> by Mr. Micallef to set the meeting date and time for the next President's Committee as: Tuesday evening, July 21, 2009 at 6:15 PM.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Mr. Leone to set fees for Design Review Committee Applications as: \$25.00 for any application that would require a Building Permit and \$10.00 or all others, adopted unanimously.
  - Suspension of the use of common property amenities for Vicky Irizarry, 9007 Comorant Ct., for a violation of Rule 5 – Directing vulgar and insulting remarks at members of the HOA Staff – Two Weeks beginning July 15, 2009, Motion by Mr. Micallef, seconded by Ms. Warenyk, adopted unanimously.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Ms. Warenyk to replace the ceiling fans on the Club House front porch with spot lights, adopted unanimously.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Mr. Denoncourt to post signs at both the Imperial Oak and Kinnan Rd. entrances limiting use to residents only – all others to use main entrance, adopted unanimously.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Ms. Warenyk empowering the General Manager to terminate the services of ITS (Irrigation Services) for non-performance, adopted unanimously.
  - Motion by Ms. Warenyk, 2<sup>nd</sup> by Mr. Denoncourt to approve the proposals of Raymow Enterprises numbered 2220 and 1629 in the amounts of \$838.62 and \$8,550.00 respectively for landscape restoration along Oak Preserve Blvd., adopted unanimously.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Ms. Warenyk to approve the proposal of Progressive Air Systems to modify and repair the air conditioning system in the Meeting Room of the Club House in the amount of \$2,800.00, adopted unanimously.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Mr. Denoncourt to table the subject of requiring registration for the use of the tennis/basketball courts, adopted unanimously.
  - Motion by Mr. Micallef, 2<sup>nd</sup> by Ms. Warenyk that the Association cut the grass on lots that have not been built upon in Driftwood, Sterling Oak and Oak Thorn once and then reconsider further cuttings, adopted unanimously.

#### **DISCUSSION WITHOUT MOTION/S**

- Mr. Rials was directed to pursue getting proposals to support a web page for the Association.
- Mr. Rials reported that a Coke Machine has been installed in the pool area.
- Mr. Rials was directed to investigate the use of a credit card machine in the Club House Office for use in paying Association dues.
- Mr. Rials reported that a suggestion box has been installed in the Club House.
- Mr. Rials reported that the fountain in front of the Club House is scheduled for repair.
- Mr. Rials reported that the call box entry system at the main gate is operational.
- Mr. Rials was directed to discuss the installation of speed humps at the Kinnan Rd. Gate/s and the Imperial Oak Gate/s with Mr. Mendenhall of the CDD.
- Mr. Rials reported the acquisition of a new copy/fax machine in the Club House Office.

- Mr. Rials was directed to purchase adequate steel folding chairs to accommodate the increased number of homeowners attending Board of Directors Meetings.
- Mr. Rials reported that the REQUEST FOR PROPOSAL for landscape maintenance services was issued on July 14, 2009 to six (6) candidates with a response deadline of August 14, 2009 COB.

**DETERMINATION OF NEXT MEETING**

- Motion by Mr. Micallef , 2<sup>nd</sup> by Ms. Warenyk to set the next meeting of the BOD for Wednesday evening September 16, 2009 at 6PM, adopted unanimously.

**ADJOURNMENT**

- Motion by Mr. Micallef , 2<sup>nd</sup> by Ms. Warenyk to adjourn the meeting – adopted unanimously at 8:30 PM.

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**HOMEOWNER CONCERNS**

- Immediately after adjournment, the Board of Directors responded to written and oral questions from members present.

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Approved on Date

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Signature of Board Member

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Printed Name